

Documentation Enclosed

- Drug Receipt
- Control Card
- Copy of Daily Balance Sheet
- Copy of Daily Negative Control Sheet
- Drug Analysis Form
- Mass Spec Tracking Sheet
- Sequence Set-up Sheet
- Copy of Tune Report
- Raw Data
- Certificate of Analysis

Evidence Submission

- Drug Receipt Complete

Preliminary Analysis

- For Powders/Liquids/Residual & Unknown Substances
- Daily Balance Check Performed & Accepted
- Daily Negative Control Check Performed and Accepted
- Color Test Performed
- Crystalline Test Performed
- UV-Vis Analysis
 - Standard Performed and Accepted
 - Sample Performed
- GC # _____ Analysis
 - Standard Performed and Accepted
 - Sample Performed

Preliminary Analysis Cont.

- HPLC # _____ Analysis
 - Standard Performed and Accepted
 - Sample Performed
- Calculations Verified
- Weight Recorded
- Preliminary Results Recorded & Dated

Confirmatory Analysis

- Instrument
 - GC/MS# _____ Analysis
 - Copy of Tune Accepted
 - QC Mix Present & Accepted
 - Sequence Set-up Sheet Accepted
 - Opening Standard Present & Accepted
 - Closing Standard Present & Accepted
 - Blanks Present & Accepted
 - Confirmatory Tracking Sheet Accepted
 - Sample
 - Retention Time +/- 1.5%
 - Library Match > 90%
 - Spectral Interpretation Match
 - Blanks Present & Accepted

Confirmatory Analysis Cont.

- Instrument
 - LC/MS/MS# _____ Analysis
 - Copy of Tune Accepted
 - QC Mix Present & Accepted
 - Sequence Set-up Sheet Accepted
 - Opening Standard Present & Accepted
 - Closing Standard Present & Accepted
 - Blanks Present & Accepted
 - Confirmatory Tracking Sheet Accepted
 - Sample
 - Retention Time +/- 1.5%
 - Library Match > 90%
 - Spectral Interpretation Match
 - Blanks Present & Accepted

Confirmatory Analysis Cont.

- Instrument
 - IR# _____ Analysis
 - Internal Polystyrene Present & Accepted
 - Standard Present & Accepted
 - Blanks Present & Accepted
 - Sample
 - Library Search
 - Spectral Interpretation Match
 - Blanks Present & Accepted

Reporting

- Control Card Complete
- Certificate of Analysis Complete